

HOME IMPROVEMENT APPROVAL APPLICATION
(Use page 2 of form for improvement description)

Homeowner's Name _____

Address _____

Home phone _____ Work phone _____

Date to start project _____ Date to finish project _____

Work to be performed by _____

In an effort to protect each individual homeowner's rights and property values, it is required by Article V of the Declaration of Covenants, Conditions and Restrictions that any homeowner considering improvements to their deeded property submit a "Home Improvement Approval Application" to the Architectural Control Committee of the Countryside Homeowner Association, Inc. for review and approval prior to initiating work on these planned improvements. See the Association office for a copy of the Architectural Standards and Guidelines.

DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS
ARTICLE V

No exterior addition to or change in any structure may be made, and no building, fence, wall antenna, or other structure, (whether incorporated in or attached to an existing structure or erected independently, and regardless of size) may be commenced, erected or maintained upon any Lot owned by a Class A member, unless such Lot is owned by Declarant, until the plans and specifications showing the nature, kind, shape, height, materials, and location of the same shall have been submitted to and approved in writing as to harmony of external design and location in relation to surrounding structures and topography by the Board of Directors of the Association, or by an architectural committee composed of three (3) or more representatives appointed by the Board. In the event said Board, or it's designated committee fails to approve or disapprove such design an location within thirty (30) days, after said plans and specifications have been submitted to it, approval will not be required and this Article will be deemed to have been fully complied with.

I, _____ understand that the Countryside Homeowner Association does NOT warrant, represent or guarantee:

1. The structural integrity of the improvement;
2. The fitness for intended use of the improvement;
3. That the improvement as portrayed in the plans and specifications complies with governmental building codes;

and will act on the request as quickly as possible and contact me regarding their decision. I agree not to begin the proposed improvements until the Association notifies me of their decision.

Application Approved _____ Application Rejected _____ (see back for explanation)

AAC Member Signature-
Date

ACC Member Signature-
Date

ACC Member Signature-
Date

HOME IMPROVEMENT APPROVAL APPLICATION

Instructions

1. Sketch below a plan view of your lot showing property lines, main and side streets, and an outline of your home.
2. Locate with dimensions your proposed improvement
3. If you are requesting an exterior color change – please include a sample of the color(s)
4. Indicate fences as shown in sample sketch
5. Indicate height and style of fence (material used).
6. If you are building or locating an accessory building, green house, patio, etc., indicate the exact location with dimensions from the property lines. NOTE Accessory buildings, etc. will only be approved if they are at least ten (10) feet from the rear property line and five (5) feet from the side property line.
7. If you are proposing a room addition, patio or green house, or any other architectural addition or change, the Committee will need an elevation and side view. (Use extra paper if necessary)
 - a. Indicate materials to be used-type of shingles, type and color of bricks, trim work etc.
 - b. Make notations of colors that will be used-exact names (samples are required)
 - c. Show all pertinent dimensions-height, length, width, and slope of roof and location of windows and doors
 - d. Point out any other important features. Architectural Drawings should be attached.
 - e. If improvements will be placed on concrete foundation or slab, indicate size on sketch
8. Feel free to submit any other materials (photographs, sales literature, catalog pages, etc) that may help the committee in making an evaluation
9. If you have any questions or need extra forms, call the Association office.
10. If you are installing vinyl or aluminum siding, please include type, color, and exact areas of installation

Applications with incomplete information will be rejected and returned.

Reason for Rejection
